



# City of San Marino

## Staff Report

*Jeff Boozell, Chair*  
*Eliot Hodges, Vice Chair*  
*Brian Davis, Commissioner*  
*Elizabeth Feffer, Commissioner*  
*Charles Martinson, Commissioner*

TO: Chair and Members of the Public Safety Commission

FROM: Mario Rueda, Fire Chief

BY: Mario Rueda, Fire Chief  
Jennifer McGee, Management Analyst

DATE: April 21, 2025

**SUBJECT: FIRE DEPARTMENT MONTHLY REPORT**

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### STRATEGIC PLAN CRITICAL SUCCESS FACTORS

Efficient, Responsive, and Effective City Services  
Safe Community

### BACKGROUND

The San Marino Fire Department completes a monthly report for the Public Safety Commission, providing an overview of department activities, significant incidents, and monthly statistics.

### DISCUSSION

#### LOCAL HAZARD MITIGATION PLAN

On April 9, 2025 the San Marino City Council approved the 2024 update to the Local Hazard Mitigation Plan. A copy of the signed resolution was submitted to FEMA – this concludes the Hazard Mitigation Plan update process. Local Hazard Mitigation Plans are required to be updated every five years. The San Marino Fire Department will begin the update process again in 2029.

#### INSPECTIONS

The San Marino Fire Department began conducting annual business inspections for properties located in the City's commercial districts, as well as properties identified by the department as target hazards. Annual inspections of commercial and target hazard properties ensure they remain compliant with fire and life safety codes. There are 237 commercial properties within San

Marino and 23 properties identified as target hazards. Target Hazards include public buildings, schools, churches, and the Huntington Library.

On Tuesday, March 18, Fire Chief Mario Rueda and Police Chief John Incontro met with the San Marino High School Site Council to review and approve the 2025 SMHS Comprehensive Site Safety Plan. School safety plans are required for all schools within the San Marino Unified School District, and all plans are reviewed by the Police and Fire Chiefs.

This Fire Department conducted the initial inspections for the high school graduating class's Grad Nite event. The Fire Department provides initial instruction on requirements for the parent volunteers to ensure the program is safe for participants.

### **PERSONNEL**

The San Marino Fire Department Firefighters undergo a rigorous probationary period that consists of 4-month, 8-month, and 12-month examination which includes a variety of life saving, rescue and firefighting skills, and both firefighting and paramedic written examinations. During the month of March, Firefighter/Paramedic Andres Serrano and Maximilian Kovshilovskiy successfully passed their one-year probationary examinations. After successfully completing their 12-month examination, Firefighters Serrano and Kovshilovskiy will be assigned a special project to be completed by the end of their 18-month probationary period. Congratulations Firefighters Serrano and Kovshilovskiy!

### **COMMUNITY**

On Friday, April 4, the San Marino Fire Department visited students at Carver Elementary who secured a Meet a Firefighter Award luncheon through the Carver PTA. The on-duty firefighters had lunch with the students, participated in a read along, showed off their equipment and apparatus, and finally, let each student operate the fire hose.

### **FIRST AID & EMERGENCY PREPAREDNESS SPRING WORKSHOP**

The Fire Department will host a First Aid & Emergency Preparedness Spring Workshop on Thursday, May 22 from 6 – 7:30 PM at the fire station. San Marino firefighters will provide hands on instruction in CPR & AED training, first aid basics, fire prevention, and utility management. The class is open to all San Marino residents. To enroll email the Fire Department at [Fire@SanMarinoCA.gov](mailto:Fire@SanMarinoCA.gov) or call (626) 300-0735.

### **HURST COMBI-TOOL**

Thanks to donations received from residents and organizations in the City, including the San Marino Chinese Club, the San Marino Fire Department

purchased a Hurst Combi-Tool a.k.a. "Jaws of Life." The combi-tool is used by firefighters to extricate victims trapped in vehicles or other confined spaces. As part of training for the new tool, several cars designated for salvage were delivered to Stoneman School where all firefighters received hands on instruction from the Hurst training officer.

## **SIGNIFICANT INCIDENTS**

The Fire Department responded to multiple traffic collisions during the week of March 17. On Tuesday, March 17, Engine 91 and RA91 responded to a traffic collision at the intersection of Los Robles Avenue and Montrobes Place. Upon arrival, fire personnel encountered a single vehicle that had collided with a large dumpster. San Marino paramedics assessed the vehicle occupants for injuries and transported one patient to a local area hospital for further evaluation. On Wednesday, March 19, Engine 91 and RA 91 responded to a traffic collision at the intersection of Oak Knoll Avenue and Monterey Road. The initial dispatch was for a single vehicle into a property. Upon arrival, fire personnel found a single vehicle in the property's front yard, with no damage to structures. The vehicle's occupants were assessed for injuries and one patient was transported to a local area hospital with minor injuries.

On April 5, Engine 91 responded to a vegetation fire on the 600 block of North Twin Palms Drive in San Gabriel. Engine 91 was first on-scene and quickly extinguished the fire. Firefighters determined the fire was contained to a small area in the backyard and did not spread to any adjacent properties.

On April 6, 2025, the San Marino Fire Department received a phone call from a resident on Los Robles informing us that her cat was stuck in a tree, and asking for help. While not a normal part of the Department's duties, Captain White understood that in these circumstances, if the Firefighters do not try to assist residents, often times owners or others will attempt to climb ladders or trees and potentially fall from a significant height resulting in a much more serious response. In many instances, animals are very much a part of the family, and the owners will go to great lengths to ensure the security of their pet. The Department performs these rescues while remaining available for other emergency calls. A 24-foot ladder was extended and FFPM Sawyer was able to climb ladder and safely rescue the cat, much to the joy of the owner. This is one of those services that makes the City and the Fire Department a special place to live and work.

## **HOW TO CONTACT THE FIRE DEPARTMENT**

In an EMERGENCY dial 9-1-1

For general questions, to schedule an inspection, request a tent or open flame permit, or schedule a station visit, contact the Fire Department's

Administrative Office:

Phone: (626) 300-0735

Email: [Fire@SanMarinoCA.gov](mailto:Fire@SanMarinoCA.gov)

Office Hours: Monday – Thursday 7 AM – 5 PM; Friday 7 AM – 11 AM

Sign up for Emergency Alerts and Community Notifications at [www.SanMarinoCA.gov/emergencyalerts](http://www.SanMarinoCA.gov/emergencyalerts)

View/download disaster preparedness guides and City emergency plans at [www.SanMarinoCA.gov/disasterprep](http://www.SanMarinoCA.gov/disasterprep)

## **RECOMMENDATION**

Staff recommends the Commission receive and file the Fire Department Monthly Report. If the Commission concurs with staff's recommendation, an appropriate motion would be:

"I move to receive and file the Fire Department Monthly Report."

## **ATTACHMENTS**

1. March Performance Report