

February 10, 2025

Ms. Hillary Guirola-Leon
City of San Marino
Finance Director

Subject: Support for AB2257 Implementation

Dear Hillary,

AB2257 defines a period for which rate payers can submit objections to the wastewater rates. This gives the City time to review these objections and remedy the rates if the City deems necessary. If someone does not raise an objection during the objection period, they forfeit the ability to sue the City regarding wastewater rates in the future. This requires litigant to first exhaust administrative remedies.

The City would create the steps required to implement AB 2257 which includes

- 1) Adopting an ordinance or resolution establishing the procedure for AB 2257
- 2) It would include the steps for objections in the public notice,
- 3) Receive objections during the objection period which likely would be 45 days,
- 4) Respond to objections with Raftelis assistance- the City would be responsible for sending responses to objectors.
- 5) Hold a Public Hearing or separate meeting where Raftelis would summarize objections and responses,
- 6) Adopt rates and/or modify rates if necessary.

Raftelis would assist the City with items 4 and 5. For this proposal we assumed the City would hold a separate meeting to answer objections.

A more detailed scope and fee is provided below.

Sincerely,

A handwritten signature in blue ink that reads 'Steve Gagnon'.

Steve Gagnon, PE (AZ)

Vice President

P: 714 351 2013; E: sgagnon@raftelis.com

San Marino AB2257 Assistance

Task 1. Respond to Objections, Prepare Presentation to Summarize Objections and Responses and Present to City Council

Raftelis will respond to AB2257 objections during the response period. The City will respond directly to objectors if it deems it needs to respond. We assume one round of objections and responses.

Raftelis will also summarize the objections and responses, prepare a presentation and present the summary to City Council. We have assumed this City Council meeting will occur separate from the public hearing and that the objection process will end at this meeting. The Council will then advise if clarifications are needed, whether to leave rates as is, or conclude the objection process.

The responses to objections will be reviewed by the City's Prop 218 attorney.

MEETINGS: Up to three web meetings to discuss responses

DELIVERABLES: PowerPoint presentation with summary of objections and responses

Proposed Fee

Raftelis proposes to complete the scope of work outlined above on a time-and-materials basis for the fee shown below. The following table shows our proposed fee based on our hourly rate and estimated hours.

Tasks	Virtual Meetings	Number of In-Person Meetings					Total Fees & Expenses
			PM	SC	CS	Total	
1. Summarize and Respond to Objections, Present to Summary to City Council at a Separate Meeting	3	2	16	4		20	\$7,208
	3	2	16	4	0	20	
			\$375	\$195	\$170		
			\$6,000	\$780	\$0	\$6,780	
SG - Project Manager, Steve Gagnon, PE (AZ) SC - Staff Consultants CS - Creative Services						Total Fees	\$6,780
						Total Expenses	\$428
						Total Fees & Expenses	\$7,208